

Kendriya Vidyalaya No.1, AFS Chakeri, Kanpur
Information Technology (402)
Pre-Board - I
Class 10

Duration: 3:00 Hr

Max Mark: 50

PART A: EMPLOYABILITY SKILLS (10 MARKS)

Answer any 4 questions out of the given 6 questions of 1 mark each:

- 1- We really enjoyed _____ on the trip to Manali last month.
- 2- My house is a _____ two-bedroom flat in Mayur Lok.
- 3- An economy is called Green economy when it is based on the principles of _____.
- 4- Physical exercise in the form of _____, _____ to relieve stress as they stabilize mood, improve self-esteem and induce sleep.
- 5- _____ serves as an interface between the user and computer.
- 6- Define Story telling.

Answer any 3 questions out of the given 5 questions of 2 marks each:

- 7- Jasmine lost her book, how she can describe the book which was lost?
Mention at least four attributes to describe the book.
- 8- A friend of yours has done a favour for you, now how would you express your appreciation for your friend?
- 9- Write down the steps to create a folder in C drive with your name.
- 10- List down any four factors causing ecological imbalance.
- 11- Define the following
 - a) Paying guest
 - b) Landlord

PART B: SUBJECT SKILLS (40 MARKS)

Answer any 10 questions out of the given 12 questions:

- 12- Symbol option is available under _____ group in the Insert

Tab in word document.

a. Illustrations b. Symbols c. Media d. Text

- 13- Sound Sentry is designed to help user with _____ impairments.
- 14- ISP stands for _____
- 15- _____ can be used to break continuous text to one or more sentences.
- 16- _____ can be used for inserting information at the top of each page automatically.
- 17- On selecting _____ the first character in all the words of the selected sentences will be converted to Capital Letter.
- 18- Conditional formatting is available under _____ group in home tab.
- 19- Chat option is available in _____ group under the insert tab.
- 20- Print option is available under _____ menu.
- 21- A _____ is a graphical representation of data, in which the data is represented by symbols, such as bars.
- 22- _____ helps to move, rotate or resize multiple objects in a presentation.
- a. Grouping b. Charts c. Table d. Movie clip
- 23- Default tab stop position is _____.

Answer any 4 questions out of the given 6 questions of 2 marks each:

- 24- What do you mean by P2P?
- 25- What do you understand by Documents Template?
- 26- What do you understand by Styles?
- 27- What do you mean by Freeze in Spreadsheet?
- 28- How can you insert audio clip in a presentation?
- 29- What do you mean by grouping object?

Answer any 4 questions out of the given 6 questions of 3 marks each:

- 30- Explain the following terms:

- a. Internet
 - b. LAN
 - c. Instant Messaging
- 31- What are Clip arts? List any two websites that offer free clipart.
- 32- Differentiate between Animation and Transition in digital presentation.
- 33- Write down the process for inserting Page Break?
- 34- Write short notes on the following
- a) Upper Case
 - b) Sentence Case
 - c) Strikethrough
- 35- What do you understand by Slide Transition?

Answer any 2 questions out of the given 4 questions of 5 marks each:

- 36- Write down the process for transferring data on the Internet.
- 37- Write short notes on the following
- a) Web server
 - b) Dial up
 - c) WiFi
- 38- Explain different types of Charts.
- 39- What is database server? Explain Primary and Foreign key.